

ANNEXE A – SCHEDULE OF CHARGES

RIVER MEAD SCHOOL

The school office will be your contact for bookings, please email lettings@rivermead.wilts.sch.uk, or ring 01225 703428

Schedule of Charges for the period 1st September 2018 – 31st August 2019

Room/Area	Unheated		Heated	
	Hourly Rate – 1 st hour	Hourly rate – 2 nd hour and beyond	Hourly Rate – 1 st hour	Hourly rate – 2 nd hour and beyond
HALL	17.50	7.00	20.00	13.50
CLASSROOM	12.00	7.00	20.00	13.50
TRAINING ROOM	7.00	7.00	11.50	11.50
MEETING ROOM	7.00	7.00	11.50	11.50
CARETAKER – For out of hours lettings in school buildings	*9.62*124.20%= 11.95	*11.95		
KINGFISHER COURT, Astro Facility -Weekdays, from 4.15pm	10.00	10.00	n/a	n/a
KINGFISHER COURT, Astro Facility – Weekends	15.00	15.00	n/a	n/a

These charges are reviewed annually, but we reserve the right to increase charges with a notice period of 1 month

There may be a discount for group bookings and long term lettings – these will be agreed on an individual basis

All lettings are payable in advance of the booking. Regular users and long term lettings will receive invoices on a monthly basis in the month before the charge is due.

All areas must be left clean and tidy. If not we reserve the right to charge a sum of up to £50 for cleaning.

Charges agreed at Resources committee on 22nd January 2018