

## River Mead Nursery - Booking Form

We are delighted to offer the following sessions which are available on a term time only basis over 38 weeks per year:

Session Times	Cost £ / Free Entitlement if applicable
08.00-08.45	Cost £4 to include breakfast. Not covered under Free Entitlement.
08.45-12.30	Cost £18.75 or Free Entitlement where applicable
12.30-16.15	Cost £18.75 or Free Entitlement where applicable
16.15-18.00 (limited availability on a Wednesday)	Cost £10 to include tea. Not covered under Free Entitlement.

Please tick the sessions you would like:

Session Time	Monday	Tuesday	Wednesday	Thursday	Friday
08.00-08.45					
08.45-12.30					
12.30-16.15					
16.15-18.00					

Additional Holiday Care is available operating on a Tuesday, Wednesday & Thursday over six holiday weeks per year, currently charged at £17 per pupil per day from 08.30-17.30. If you would be interested in holiday provision, please indicate which sessions you might consider booking:

Oct Half Term		Feb Half Term		Easter Holiday (1 week only)		May Half Term		Summer Holidays (first and last week)	
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Parent / Carer's Name	Address	Postcode	Main Contact phone number

Child's first name	Child's Last name	Child's Date of birth

**Please note that having a place in River Mead Nursery does not entitle your child(ren) to a place at River Mead School – for more information please visit the school website.**

The minimum age for children to start nursery is two years of age.

For those children in nursery over the lunchtime, freshly prepared food will be provided from the school kitchen at an additional cost of £2.30 per session or you may provide a healthy lunch box.

Does your child have any Special Educational Needs? Y / N	Are there any medical conditions / allergies we need to know about? Y / N
Is your child disabled? Y / N	Are there any other professionals that help your child i.e. social worker / speech therapist etc.? Y / N

**Please be aware if demand for places exceeds the numbers that are available, places will be allocated in accordance with the oversubscription criteria detailed below. We reserve the right to ask for a cash deposit at the time of application.**

**Oversubscription Criteria**

Please note the oversubscription criteria will apply to this site only and not across all school sites operated by The Mead Academy Trust. Where a nursery class is oversubscribed, places are allocated to children in order of the ranked criteria listed below:

1. Looked After Children/previously Looked After Children from the designated area - definition: A Looked After Child or a child who was previously Looked After but immediately after being Looked After became subject to an Adoption, Child Arrangements, or Special Guardianship Order 71. A Looked After child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989).

2. Vulnerable Children from the designated area – definition: Children from families registered with the National Asylum Support Service; Children or families with a serious medical, physical or psychological condition where written evidence is provided at the time of application from a senior clinical medical officer, general practitioner or specialist showing that it would be detrimental to the child or family not to admit to the nursery. For the purpose of the above criteria the word “families” is determined as living at the same address at the time of the application and also living at the same address on a permanent basis. Proof will be required and must be submitted by the deadline date.

3. Designated area siblings and shared area siblings: A child is considered under this criterion if a sibling is attending the School or Nursery as at the deadline date and will continue to attend the School or Nursery at the time of entry, and where the child lives within the designated area or shared area at the same address as the sibling. This includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address.

4. Other children from the designated area or shared area: Children resident within the designated area or shared area who do not qualify under criteria 1-3.

5. Other Siblings: A child is considered under this criterion if a sibling is attending the School or Nursery at the deadline date and will continue to attend the School or Nursery at the time of entry, and where the child lives at the same address as the sibling. This includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address.

6. Children of staff at the school: A child is considered to fall under this criterion - i. where the member of staff has been employed at the School for two or more years at the time at which the application for admission to School is made, and/or ii. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. If applicants wish to be considered under this criterion, then a letter from the Executive Head Teacher, or Head of School, confirming the above applies to the applicant, must be provided at the time of application.

7. Looked After Children/previously Looked After Children out of area - definition: A Looked After Child or a child who was previously Looked After but immediately after being Looked After became subject to an Adoption, Child Arrangements, or Special Guardianship Order 71. A Looked After child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989).

8. Vulnerable Children from out of area – definition: Children from families registered with the National Asylum Support Service; Children or families with a serious medical, physical or psychological condition where written evidence is provided at the time of application from a senior clinical medical officer, general practitioner or specialist showing that it would be detrimental to the child or family not to admit to the nursery. For the purpose of the above criteria the word “families” is determined as living at the same address at the time of the application and also living at the same address on a permanent basis. Proof will be required and must be submitted by the deadline date.

9. Other Children – definition: Children to whom none of the above criteria apply.

10. Tie Break - If the nursery is oversubscribed within any category above, the straight-line distance from the child’s home address to the nursery will be used as the determining factor. Distances will be measured according to the Ordnance Survey eastings and northings for the child’s home address and the nursery. Those living closer to the nursery will be given priority. If two or more children with the same priority for admission live an indistinguishable distance from the nursery, but cannot all be admitted, then the available places will be decided by means of casting lots (random application). This will be undertaken by a School Business Manager, witnessed by a Trust Governor.

**Please circle which of criteria applies:**

<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
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Any other information including name of sibling if applicable:	
Date note of interest / waiting list form received:	Date of which child(ren) is being requested to start nursery: